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Inland Empire Health Plan

PHARMACY TIMES

BY IEHP PHARMACEUTICAL SERVICES DEPARTMENT

July 10, 2018

Important Notice: Provider Screening and Enrollment

Dear IEHP Provider,

Per All Plan Letter (APL) 17-019, all Providers currently in IEHP's network and those looking to join the network, are mandated to enroll in the Medi-Cal Program. This requirement to enroll in the Medi-Cal Program applies to all IEHP Providers, including those participating through an IPA. We *strongly* encourage all IEHP Providers to begin their enrollment process within the next 30 days to allow DHCS their estimated duration time of 90 days to complete their review.

If a Provider, currently active with IEHP, fails to complete their enrollment in the Medi-Cal program by January 1, 2019, IEHP will be required to terminate their participation from the network.

Enrollment Options

DHCS's Provider Enrollment Division (PED) is responsible for the timely enrollment of Providers into the Medi-Cal Program. The PED has two options for enrollment:

- **Online**

The PED now offers an improved web-based alternative to the current paper application enrollment process via the Provider Application and Validation for Enrollment (PAVE) Provider Portal. The PAVE portal can be accessed using the following link, <http://www.dhcs.ca.gov/provgovpart/Pages/PAVE.aspx>. The online system now offers the following features:

- Secure login
- Document uploading
- Electronic signature
- Application progress tracking
- Intuitive guidance
- Social media collaboration

- **Paper Application**

Application forms, instructions, and tips can be found on the DHCS website at http://files.medi-cal.ca.gov/pubsdoco/prov_enroll.asp. The webpage has information that can assist you in completing and submitting a complete application package.

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If you have any questions, please feel free to contact us at (909) 890-2049 between 8:00 AM -5:00 PM Monday through Friday. You can also reach out to DHCS via their website: <http://www.dhcs.ca.gov/provgovpart/Pages/ContactPED.aspx>.

Thank you for your attention to this matter.

Sincerely,
IEHP Pharmaceutical Services

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