



To: IPAs, Capitated Hospitals and Ancillary Administrators
From: IEHP – Provider Relations
Date: October 13, 2017
Subject: **Next Steps in New IEHP Eligibility File Testing**

YOUR RESPONSE IS REQUIRED!

This notice is an important follow-up to the communication and test files for both the Standard X12 834 and proprietary flat file that was emailed and posted to the SFTP site on October 9, 2017. **IEHP has delivered both file types to offer your organization the opportunity to test and select which file to use during the testing window.** Please read this communication completely so your organization is fully aware of the testing plan from October 2017 to February 2018.

IMPORTANT UPDATES

IEHP has created the following test plan from October 2017 to February 2018, which is organized into five phases:

- **Phase I** – IEHP uploaded a small sample file of fifty (50) mock Member data to your ELIG_Test folder on our SFTP site this past Monday, October 9, 2017.
- **Phase II** – IEHP will upload (to your ELIG_Test folder on our SFTP site) a small sample file of 50 IEHP Members that are assigned to your organization.
- **Phase III** – IEHP will upload (to your ELIG_Test folder on our SFTP site) a small sample file of 50 IEHP Members that are assigned to your organization. This file will contain changes to some of the records such as a new address or phone number.
- **Phase IV** – IEHP will upload (to your ELIG_Test folder on our SFTP site) a full eligibility production file of your assigned IEHP Members.
- **Phase V** – IEHP will upload (to your ELIG_Test folder on our SFTP site) a daily Delta file of any changes or additions of your assigned IEHP Members.

An EDI Specialist from IEHP will reach out to provide notification when each phase begins.

WHAT SHOULD YOUR ORGANIZATION DO NEXT?

- Work with your technical team to test the files that have been provided to your organization.
- Notify IEHP no later than end of business, **Wednesday, October 18, 2017** which file type your organization will be testing **by sending an email to coretradingpartners@iehp.org**
- Expect an EDI Specialist from IEHP to contact you on Monday, October 16 to schedule a time to discuss the changes to both the 834 and proprietary flat file. We will also go over the summary of changes and companion guide. This phone call should take no longer than 1-hour.

If you have any questions or issues with processing the files, please email our team at coretradingpartners@iehp.org or call the Provider Relations Team at (909) 890-2054.