



A Public Entity

Inland Empire Health Plan



To: IPA's, Capitated Hospitals and Ancillary Administrators
From: IEHP – Provider Relations
Date: November 22, 2017
Subject: **IEHP Eligibility File Testing: Phase III**

NOTIFICATION!

This is a follow up to the notification that was sent to you on October 27, 2017 in regards to the eligibility file testing plan. **IEHP is placing Phase III test files on your ELIG_Test folder on our SFTP site today.**

REMAINING FILE TESTING WINDOW EXPLANATION

- **Phase III - IEHP will upload (ELIG_Test folder on our SFTP site) a small sample file of up to 50 IEHP Members that are assigned to your organization. This file will contain changes representative of common data change scenarios to some of the records such as a new address, phone number or PCP assignment.**
 - **Please note that the data in this file is sample data and while we have ensured that you are receiving members that are valid members for your organization, their exact detail data (address, etc.) may not match your current files.**
 - **For Ancillary Partner Files: please note that members with previous PCPs (MMD888888, MMD887777, LTJ865555, SCJ873334,000099999) will no longer be assigned a PCP and the previous PCP field will be blank.**
- Phase IV – IEHP will upload (ELIG_Test folder on our SFTP site) a daily/weekly file with demographic changes, adds, terms and new members against the baseline file.
- Phase V - IEHP will upload (ELIG_Test folder on our SFTP site) a full monthly eligibility file and a series of updated files of your assigned IEHP Members.
- Phase VI – IEHP will upload (ELIG_Test folder on our SFTP site) a daily Delta file of any changes or addition of your assigned IEHP Members.

An EDI Specialist from IEHP will reach out to you at the start of each phase.

WHAT SHOULD YOUR ORGANIZATION DO NEXT?

- Work with your technical team to **first compare the file placed on the SFTP site today to the last sample file that you received on October 27, 2017 and then test the files.**
- Expect an EDI Specialist from IEHP to contact you next week to schedule a time to discuss any questions you may have and the status of your testing.

If you have any questions or issues with processing the files, please email our team at coretradingpartners@iehp.org or call the Provider Relations Team at (909) 890-2054.