



A Public Entity

INLAND EMPIRE HEALTH PLAN



**To:** Qualified Autism Service Providers  
**From:** IEHP – Provider Relations  
**Date:** June 14, 2016  
**Subject:** Collecting Provider Data for ABA Services

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Most of you are aware of the transition taking place for children who are receiving ABA services from the regional centers, to IEHP and other health plans. Per the last All Plan Letter from the State of California, Department of Health Care Services (DHCS), beginning February 1, 2016, the authorizations and payments for BHT services will transition from the Regional Centers to the Members Managed Care Plan. The All Plan Letter states that the Managed Care Plan is to work with the Providers to proactively transition these Members.

IEHP is requiring our Providers to provide the following information to IEHP to ensure that the transitioning Members receive needed services. The information that is requested is not limited to the following:

- **Current contact info**
- **Confirmation of diagnosis**
- **Treatment plan**
- **Most recent FBA/ Progress note (parent training hours, supervision hours, individual hours)**

The language below which is in our agreement with you allows you to share this information with IEHP.

3. *Upon request, PROVIDER shall allow IEHP HEALTH PLAN, the Department of Managed Health Care (DMHC), the Department of Health Care Services (DHCS) and all other state and federal regulatory agencies to inspect medical records for Member(s) and shall provide copies of all medical records or other medical reports, without charge.*
4. *PROVIDER shall prepare and maintain such records, including books, records and papers related to medical services provided to Members, and provide access to such information to IEHP HEALTH PLAN, and other applicable state and federal regulatory agencies as may be necessary to comply with federal and state laws, rules and regulations. This obligation shall survive the termination of this Letter of Agreement for minimum of ten (10) years.*

This letter is to advise you that IEHP will be actively collecting this data, which is required for the transition. IEHP will be reaching out to you to set up a time and date to have an IEHP representative come to your site to collect the needed information as noted above. For questions, please feel free to call the IEHP Provider Relations Team at (909) 890-2054.