



To: Medi-Cal IPAs and PCPs
From: IEHP – Provider Relations
Date: January 19, 2018
Subject: **Global Quality P4P Historical Data Form Clarifications**

IEHP appreciates the diligent efforts of those who are utilizing the Historical Data Form to support Global Quality P4P. IEHP continues to receive a large volume of submissions that we are unable to process, as they differ from the intended purpose of this supplemental data submission option. Please consider the following prior to faxing the Historical Data Form and supporting documentation:

- The primary method for reporting to IEHP is through claims and encounter processes
- The Historical Data Form is for submission of visits, procedures or services to close noted gaps in care reflected on the Preventive Care Rosters that cannot be submitted via claims or encounters (e.g. services received prior to IEHP Membership, historical surgical procedures, etc.)
- IEHP is contracted with multiple labs and imaging centers and will receive claims and/or data submissions for all services provided to IEHP Members
 - Please do not submit labs from LabCorp, Quest, BioData, ARMC, RUHS or Loma Linda
 - Please allow up to 120 days for services to reflect on the Preventive Care Rosters
- Appropriate proof of service documentation is required for ALL Historical Data Form submissions, including:
 - Lab slip/radiology report that shows Member name, DOB, and place of service
 - Dated medical record that shows Member name, DOB and date service provided (i.e. history of PAP test & results, colonoscopy, mammography, complete hysterectomy, etc.)
 - Copy of operative or procedure notes that shows Member name, DOB and date service provided (i.e. mastectomy, complete hysterectomy, colonoscopy)

PLEASE NOTE THAT SUBMISSIONS OUTSIDE OF THESE GUIDELINES WILL NOT BE PROCESSED. This includes:

- Any recent service that should be submitted as a claim or encounter
- Any form submitted without appropriate proof of service documentation
- Any form that doesn't include Member name, DOB and date service provided

The deadline for Historical Data Form submissions to support the 2017 Global Quality P4P Program is February 15, 2018.

If you have any questions, please do not hesitate to contact the IEHP Provider Relations Team at (909) 890-2054.