



A Public Entity

Inland Empire Health Plan



To: IPAs, Capitated Hospital, and Ancillary Administrators
From: IEHP – Provider Relations
Date: December 11, 2017
Subject: **IEHP Eligibility File Testing: Phase IV**

NOTIFICATION!

This is a follow up to the notification that was sent to you on November 21, 2017 in regards to the eligibility file testing plan. **IEHP is placing Phase IV test files on your ELIG_Test folder on our SFTP site today.**

REMAINING FILE TESTING WINDOW EXPLANATION

- **Phase IV – IEHP will upload (ELIG_Test folder on our SFTP site) a daily file with demographic changes, adds, terms and new members against the baseline file that we sent you on November 21, 2017.**
- Phase V - IEHP will upload (ELIG_Test folder on our SFTP site) a full monthly eligibility file and a series of updated files of your assigned IEHP Members.
- Phase VI – IEHP will upload (ELIG_Test folder on our SFTP site) a daily Delta file of any changes or addition of your assigned IEHP Members.

An EDI Specialist from IEHP will reach out to you at the start of each phase.

WHAT SHOULD YOUR ORGANIZATION DO NEXT?

- **Work with your technical team to load the file into your eligibility system.**
- **Work with your technical team to first compare the file placed on the SFTP site today to the last sample file that you received on November 21, 2017 and then test the files.**
- **Expect an EDI Specialist from IEHP to contact you next week to schedule a time to discuss any questions you may have and the status of your testing.**

If you have any questions or issues with processing the files, please email our team at coretradingpartners@iehp.org or call the Provider Relations Team at (909) 890-2054.